

# **Memorandum of Agreement**

**Between**

**State of Alaska, Department of Health and Social Services**

**and**

**Cook Inlet Tribal Council, Inc.**

The purpose of this agreement is to 1) avoid duplication of benefits and 2) promote comparable benefit payments between the federally funded Low Income Home Energy Assistance Programs (LIHEAP) administered by the State of Alaska, Department of Health and Social Services (DHSS), and by the Cook Inlet Tribal Council, Inc. (CITC), an Indian tribe or tribal organization, under the Low Income Home Energy Assistance Act of 1981 (Title XXVI of Public Law 97-35, as amended). CITC receives 1.66% of the Low-Income Energy Assistance block grant funding based upon their service territory as defined in this agreement.

The parties agree as follows:

1. DHSS will serve all the non-Native residents and CITC will serve all Native and American Indian residents in the following communities which have provided CITC tribal authorizing resolutions:  

Anchorage, Chugiak, Eagle River, Girdwood and Portage.
2. As a condition of receipt of these funds, CITC will not refer any of their eligible households to DHSS for service. This includes any unserved households remaining after their LIHEAP funds have been expended, unless the parties have agreed to waive this condition.
3. DHSS and CITC will cooperate in the development of the LIHEAP plans with the goal of establishing similar eligibility criteria and comparable benefits levels.
4. DHSS will insure that applications for LIHEAP it receives from the region are promptly forwarded to CITC. CITC will promptly forward to DHSS any applications it receives from households outside CITC's service area.
5. To avoid duplication of assistance payments, DHSS and CITC will exchange names, addresses, and social security numbers of applicant households containing Native and non-Native adult members when these households apply in a community in which DHSS and CITC are both operating the program. In the case of a household containing Native

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and non-Native adult members, the applicant may choose either to apply with DHSS or CITC.

6. As a condition of receipt of these funds, CITC will provide DHSS with an annual LIHEAP Summary Report by October 30<sup>th</sup>. The report will be submitted in the format provided by the state's Heating Assistance Program and will include: the number of households served and amounts expended by community; the amount of expenditures for heating assistance, weatherization, emergency assistance, and program planning and administration; and the amount of LIHEAP funds, if any, carried over into the next program year. The dollar amounts provided in the LIHEAP Summary Report must match the amounts on the Carryover and Reallotment Report submitted to the U.S. Department of Health and Human Services.
7. DHSS and CITC will develop a separate Memorandum of Agreement regarding access to the DHSS-Eligibility Information System (EIS) software.

CITC's service area represents 1.66% of Alaska's LIHEAP Block Grant. This percentage is effective beginning with FY 2015 grants.

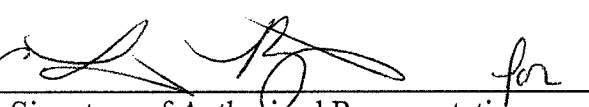
This agreement may be amended with mutual agreement of both parties and will remain in effect until amended or revoked.

NATIVE ORGANIZATION

Cook Inlet Tribal Council, Inc.  
3600 San Jeronimo Drive  
Anchorage, Alaska 99508

STATE OF ALASKA

Division of Public Assistance  
P.O. Box 110640  
Juneau, Alaska 99811-0640


  
Signature of Authorized Representative

*for*  
*GLORIA O'NEILL*  
*VP & GENERAL COUNSEL*  
Printed Name of Authorized Representative

C.E.O.

Title

*April 9, 2014*  
Date

  
Signature of Authorized Representative

Ron Kreher  
Printed Name of Authorized Representative

Director

Title

*4/14/14*  
Date